**ALDBURY PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Held in Aldbury Memorial Hall**

**Monday 4th November at 8pm**

**MINUTES**

Present: Cllr de la Bedoyere (Vice Chair), Cllr McCarthy, Cllr White, Cllr Warren, Cllr Houghton and Cllr Brooks

In Attendance: Gosia Turczyn (Clerk) and one member of the public

**24/130 Apologies**

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllr Webb and County Cllr Symington.

**24/131 Interests**

1. To receive declarations of interest from Councillors on items on the agenda.

Members declared an interest in the agenda item 24/137 Aldbury Parish Council grants; Cllrs McCarthy and Warren in the application received from the Tring Station Residents Association and Cllr de la Bedoyere in the application received from the Aldbury Memorial Hall as a trustee. Also, Cllr McCarthy declared an interest in item 24/142 HAPTC Training and Courses as he is a Chairman of HAPTC's Finance & Management Committee, Cllr Warren declared an interest in the item 24/135 Entrance gateway to Tring Station as a member of Tring Station Residents Association and Cllr Houghton declared an interest in the item 24/140 20mph Zone within Aldbury Parish as she lives on Malting Lane.

1. To receive written requests for dispensations for declarable interests.

None received.

1. To grant any requests for dispensation as appropriate.

None granted.

**24/132 Public Matters**

To receive questions from members of the public and press on items included on this agenda (max 15 min).

 None.

**24/133 Minutes**

To confirm the Minutes of Aldbury Parish Council Meeting held on 7th October as an accurate record of proceedings.

Resolved, PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Warren to approve the minutes as being correct. The minutes were duly signed by the Vice Chair.

**24/134 Reports to the Council**

1. Warden’s report – appendix 1

To note the report and approve expenditure if required.

It was resolved to accept a quote of £75 to repair the lifted timber around the playground swings surface and to reinstate the sign at the Recreation Ground, PROPOSED BY Cllr Warren and SECONDED BY Cllr McCarthy.

The clerk will obtain additional quotes for the toddler swing seats and chains for the next meeting.

1. Clerk’s report; correspondence and items for information only – appendix 2

The report was noted, and the The Council has agreed to allow the Garden Club to rent an allotment plot.

1. Hertfordshire police – report from PCSO.

No report was received, however members said that there was an incident involving a pick-up truck. The Clerk will invite the PCSO to the next meeting.

**24/135 Entrance gateway to Tring Station**

1. To note that a grant application was submitted to County Cllr Symington for £500 from her Members’ Locality Budget.

This was noted.

1. To approve a quote of £4,244 including VAT for the village gateway signage (quote obtained from Ringway Infrastructure Services Limited).

Resolved, PROPOSED BY Cllr White and SECONDED BY Cllr Brooks to approve the quote.

1. To approve the expenditure to be paid out of the Community Projects Earmarked Reserve.

This was approved by the Council.

 **24/136 Planning Matters and Consultations – to consider comments on the following:**

1. Application(s) received:
* 24/02425/FHA Extensions & alterations to existing bungalow & creation of annex Elm Gables Ringshall Road Ringshall Berkhamsted Hertfordshire HP4 1LT

The Council was unable to comment on this application as there are no plans available on the DBC portal.

1. To consider and approve any Parish Council responses to any planning

applications received during the period after which the agenda was

published. Those applications will be added in the Clerk’s report and can be found on [www.aldburyparish.org.uk](http://www.aldburyparish.org.uk) in the Meetings tab.

None received.

1. Decision(s) issued by Dacorum Borough Council**:**

Noneissued.

1. **New Dacorum Local Plan (to 2041)**

The Pre-Submission Dacorum Local Plan (2026-2041) and Regulation 19 Consultation were approved by Full Council on 15 October. The consultation will run from midday on Monday 4 November and midday on Tuesday 17 December 2024. Documents and supporting evidence that accompany the Pre-Submission Dacorum Local Plan (2026-2041) can be found on [Let's Talk Dacorum](https://letstalk.dacorum.gov.uk/hub-page/newlocalplan).

The Council will reach out to the Grove Fields Residents Association and other individuals who may help draft a response to the consultation.

 **24/137 Aldbury Parish Council Grants –** appendix 3

To consider applications received from Parish organisations and village halls committees.

The Council had received two applications so far, along with three separate applications from the Church for the maintenance of the Churchyard. It was agreed to extend the application deadline until 15th November and to review all applications at the next meeting.

The Clerk will invite the Church to submit a proposal for a community project that demonstrates the benefit of the grant to the community.

**24/138 Aldbury Store & Post Office – Asset of Community Value application –** appendix 4

1. To receive and agree a draft application to list the Aldbury Store & Post Office as an Asset of Community Value.

The Council approved the draft and thanked the volunteer for her contributions.

1. To note that a petition is available at the shop for residents to sign in support of this application.

Cllr de la Bedoyere reported that the petition can be signed by children and suggested dropping the forms to the school.

**24/139 Village Pond**

 Update from Cllr Webb.

Councillor de la Bedoyere updated the council in the absence of Cllr Webb. He reported that a new contractor, who has taken over from Ringway, has scheduled a six-month maintenance plan for Aldbury Parish Council, which includes clearing the silt traps. He also mentioned that it would cost APC approximately £3,000 to de-silt the pond and the surrounding silt traps.

**24/140 20 mph Zone within Aldbury Parish**

To discuss and agree on actions to reduce the speed on Malting Lane.

Cllr Houghton asked about solutions to slow down traffic on Malting Lane, as residents have raised concerns about the speeding of vehicles, especially delivery vans/trucks. Since there are no pavements on either side of the road, residents feel uneasy when exiting their properties.

The Clerk will enquire with County Cllr Symington regarding a short-term solution to address the speeding issue.

**24/141 Filming in Aldbury**

 Update from Cllrs Warren and de la Bedoyere.

The Aldbury Parish Council had been approached by a filming company that wishes to shoot in Aldbury on 18th and 19th December. This includes one day for preparation and one day for filming. The Council had no objections to using the name "Aldbury" and the local street names in the production. Although the fee has not yet been agreed yet, this item will be added to the agenda for next month’s meeting.

**24/142 HAPTC Training and Courses**

To approve training for Cllr Brooks at a cost of £69.00

Resolved, PROPOSED BY Cllr White and SECONDED BY Cllr Houghton to approve the above.

**24/143 Work to trees**

1. To approve a payment of £340 for the work completed in October to remove a fallen tree.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr Houghton to retrospectively approve the expenditure.

1. To consider and approve sharing the cost with a resident for removing an elder tree on the boundary of the allotments and residential property. A quote of £275 has been obtained.

The Council discussed the matter and agreed for Cllr Paterson to visit the site to identify the issue and to report back to the Council.

1. To approve the expenditure to be paid out of Tree Maintenance Sinking Fund.

The Council approved the expenditure on the work on trees to be paid out of the Tree Maintained Sinking Fund.

**24/144 Dacorum’s Electoral Review - Consultation on warding patterns –** appendix 5

 To receive a written report from the Clerk.

 This was noted.

 **24/145 Financial Matters and Budget 2025/26 –** appendix 6

1. To review and note the accounts including bank reconciliation, bank statement and monthly budget report.

This was noted, checked and agreed by Cllr Warren to be correct. The Council acknowledged that the cashbook was reconciled to the 30th October 2024 based on the transaction list and the bank statement was received on the 31st October. The Council noted the overspend on the annual grass cutting.

1. To note receipt of income.

The Council noted the receipt of income in October 2024:

* CCLA Investment – Interest received- £144.81
* Allotment rent – total of £471 and the remaining rent is being collected.
1. To note and agree the Unity Trust bank mandate. Council to pass a resolution to add Cllr Brooks as a signatory.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr McCarthy to add Cllr Brooks as a bank signatory. The Clerk will action the submission form to the Unity Trust bank.

1. To pass resolution to authorise schedule of payments in accordance with the budget circulated to Council.

It was resolved to approve the payments scheduled below, PROPOSED BY Cllr de la Bedoyere and SECONDED BY Cllr Warren:

**BACS/DD presented for payment at the meeting on 4th November 2024:**

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **DESCRIPTION** | **AMOUNT** |
| M Turczyn (Clerk) Salary deducted from the total  | Salary, HCC Pension – October  | £1,429.13 |
| HMRC Cumbernauld | Clerk’s PAYE October | £82.10 |
| Ringway Infrastructure Services Ltd  | Village Gateway Signage – Tring Station  | £4,244.00 |
| Anglo Dutch Ltd | Payroll Provider  | £64.80 |
| Luke Mabbett  | Clearance of fell tree – Recreation Ground | £340.00 |
| Luke Mabbett  | Aldbury Play area clearance of nettles, weeds and brambles around the perimeter fence  | £775.00 |
| M Turczyn | Clerk’s mileage& expenses  | £43.20 |
| Martin Walters | Grass cutting October  | £939.00 |
| HAPTC  | Training – Cllr Brooks  | £69.00 |

 **Total: £6,871.46**

 **Payments previously approved by the Council and made in October:**

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **DESCRIPTION** | **AMOUNT** |
| Wildwood UK Ltd | Remedial work to the Iron Room play equipment  | £516.00 |
| SJW Services  | Orchard trees – maintenance and replacement plum tree  | £165.00 |

1. To note Direct Debit payment of £35 was made to Information Commissioner’s Office on 18October.

This was noted by members.

1. To receive and discuss draft 2025/26 budget and report.

The draft budget will be prepared for the next meeting.

 **24/146 Meeting close**. 21:48

**The next meeting will be held on Monday 2nd December at 8 pm at the Aldbury Memorial Hall.**